

MINUTES
Kentucky Community and Technical College System
Board of Regents
December 3, 1999

Board Members Present:

Ms. Martha C. Johnson, Chair	Dr. John F. "Jack" Hanel
Ms. Cynthia Read, Vice Chair/Secretary	Ms. Lorna D. Littrell
Mr. John R. Banks, Jr.	Mr. Bobby W. McCool
Mr. William E. Beasley	Mr. Mark A. Powell
Ms. Cynthia E. "Cindy" Fiorella	Mr. Gary Thomas "Tom" Underwood

Board Members Absent:

Mr. Richard A. Bean
Ms. Latasha M. Dobbs
Ms. Gladys F. Hoskins

CALL TO ORDER Chair Johnson called the meeting of the Kentucky Community and Technical College System Board of Regents to order at 8:35 a.m., December 3, 1999, at the Council on State Governments Conference Center in Lexington. She announced that the press was notified about the meeting on November 29, 1999, and that Carolyn O'Daniel would serve as parliamentarian.

On behalf of the Board, Chair Johnson thanked President and Mrs. McCall for dinner on the previous evening and the KCTCS staff for meeting arrangements at the System office.

RECOGNITION OF GUESTS Bryan Armstrong read the names of the guests in attendance (see list on Page 23).

APPROVAL OF MINUTES MOTION: Dr. Hanel moved that the Board approve the minutes of the October 8, 1999 meeting. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

ADDITION TO AGENDA By unanimous consent, a *Resolution Supporting House Bill 1* and a *Resolution in Recognition of Sandra Gubser's Service* were added to the agenda.

*PRESIDENT'S
REPORT*

Highlights of Dr. McCall's report follow:

Enrollment – The official enrollment for fall 1999 increased over fall 1998 by 1.03 percent. This is important in that it enabled the System to meet revenue projections based on enrollment. However, the increase is less than the anticipated 3 percent based on the colleges' "preliminary" enrollment projections. An assessment is underway to determine why 18 of the 28 colleges did not meet their enrollment projections. Each of the colleges and the System will continue to work on recruitment and enrollment, with a System goal to increase enrollment by 5,000 students by 2002.

Collaborative Efforts - The System and Northern Kentucky University commissioned NCHEMS Management Services, Inc., to assess the need for a community college in the northern Kentucky area. The preliminary report demonstrates a need to increase educational offerings and services in northern Kentucky and for KCTCS and Northern Kentucky University to work together on the development of a comprehensive institution. Copies of the final report will be provided to Board members. The one capital project for KCTCS that is included in the Council on Postsecondary Education's (CPE) budget recommendation to the Governor is a new facility for a community/technical college in northern Kentucky.

Administrative Systems/Information Systems – Financial systems became operational in July, and overall they are successful. As with the implementation of any new system, adjustments are necessary. Training sessions for the college financial and human resources personnel will continue through February 2000. In the student administration system, admissions processing will resume on February 7, 2000. Prototyping for all other student administration functions will continue through December. Implementation will begin in January 2000 with live operation beginning in June 2000.

Campus Visit – Visits to the 50 System locations continue, and these will be completed early in 2000. Personnel and students at the colleges continue to be responsive and enthusiastic to these visits.

Leadership Update – Jon Hesseldenz has been named the Interim Vice President for Information Technology. Dr. Hesseldenz was previously the Assistant Vice President of Information Technology. Sandra Gubser, Vice President of Finance, has announced that she is retiring at the end of December 1999, and

Jim Byford has been named Interim Vice President of Finance. Previously, Mr. Byford was Budget Director for KCTCS. Sandra Appling has been named the Acting Director of Owensboro Technical College. Ms. Appling previously served as Campus Director of Bowling Green Technical College.

The presidential search process continues at Hopkinsville and Somerset Community Colleges. Twelve semi-final candidates have been identified for the search at Hopkinsville Community College. Of the four finalists scheduled to visit KCTCS and Somerset Community College in October, two participated in visits and two elected to withdraw their names. The Search Committee is now identifying a group of two or more additional candidates to visit the campus after the first of the year. The presidential search at Prestonsburg Community College will begin after the first of the year. This search will be a joint effort of the colleges in Prestonsburg, Pikeville, and Paintsville (Mayo Technical College) to employ a president to serve as the chief executive officer of those institutions.

KCTCS Foundation – Richard Green, President of Jefferson Community College, has been appointed to a one-year term on the Foundation to represent the college presidents and directors. Ms. Jean Hale, President of Community Trust Bancorp, Inc., in Pikeville, will serve a three-year term on the Foundation.

In closing, Dr. McCall announced that he would attend the meeting of the Southern Association of Colleges and Schools on December 4-8. He distributed a written report (see attached) with additional information.

Chair Johnson congratulated Dr. Hesseldenz, Mr. Byford, and Ms. Appling for their new leadership positions, and Dr. Green for his appointment to the KCTCS Foundation.

CHAIR'S REPORT

Chair Johnson announced that the sites for the April and June Board meetings have changed. The April meeting will be held in Paducah, and the June meeting will be in Cumberland.

Highlights of Chair Johnson's report follow:

- The Postsecondary Education Nominating Committee has submitted nominations to the Governor for the vacant position on the KCTCS Board and other boards. The KCTCS Board has been short one member since Marvin Russow's resignation.

- Chair Johnson and Dr. McCall participated in a television program in northern Kentucky with Representative Jon Draud.
- Somerset Community College received a federal grant for \$8.55 million for an academic and technological training center, student center, and bookstore. The announcement came from the office of Congressman Hal Rogers.
- Chair Johnson commended Timothy Burcham for his work with the KCTCS Foundation, and she announced that the Foundation raised sufficient funds to cover the expenses of the Inaugural Gala. The next meeting of the Foundation is December 8, 1999.

*RESOLUTION
HONORING
VICE PRESIDENT
GUBSER*

Chair Johnson introduced a *Resolution Honoring Sandra Gubser* for her leadership in the creation and implementation of KCTCS. Ms. Gubser served on the statewide KCTCS Transition Team, was employed as KCTCS Vice President of Administrative Affairs, and later named KCTCS Vice President of Finance. She recently announced her retirement, effective December 31, 1999.

MOTION: Mr. Banks moved that the Board adopt the proposed *Resolution Honoring Sandra Gubser*. Ms. Fiorella seconded the motion.

Ms. Read commented that the taxpayers do not realize the work involved in implementing KCTCS and maintaining it during the early days of its existence. She commended Vice President Gubser for being one of the staff members who stayed with the System when it would have been easier to walk away, leaving the monumental task to someone else.

VOTE: The motion passed unanimously.

*OFFICERS
FOR 2000*

RECOMMENDATIONS:

- That the Board approve the slate presented by the Nominating Committee.
- That the Board appoint a Treasurer not from its membership pursuant to the *Bylaws of the Board of Regents* and KRS 164.330.

Ms. Read, Chair of the Nominating Committee, reported the Committee recommendations: Martha Johnson, Chair; Cynthia Read, Vice Chair; Bobby McCool, Secretary; and staff member Jim Byford, Treasurer.

Chair Johnson asked Ms. Littrell to serve as chair pro tem during the voting process.

MOTION: Mr. Beasley moved that the Board approve the recommendations. Mr. Banks seconded the motion.

VOTE: The motion passed unanimously.

Chair Johnson expressed her appreciation for the Board's support and confidence in electing her Chair for another term. She appointed Beth Hilliard, Executive Assistant to the President, as Assistant Secretary to the Board. Chair Johnson expressed her appreciation to Ms. Hilliard for her willingness to assume that role and to Patsy Stice for having served as Assistant Secretary during 1999. She thanked Ms. Stice for setting up the Board Resource Center and agreeing to continue in the Center on a part-time basis.

EXECUTIVE COMMITTEE

Ms. Read presented the Committee's report.

Bylaws—Section 5

RECOMMENDATION: That the Board adopt the revised *Section 5* of the *Bylaws* as shown on Page 37 of the Agenda Book.

The revisions in *Section 5* address the preparation of an agenda, additions to an agenda, and a differentiation between the duties of the elected secretary and the appointed assistant secretary. The proposed changes were reviewed at the October meeting.

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board approve the recommendation

VOTE: The motion passed unanimously.

Bylaws—Section 1.4

Ms. Read explained that revisions were proposed for *Section 1.4* of the *Bylaws*. These pertain to the process for the selection of non-appointed Board members. A team comprised of System staff and two elected Board members, Ms. Fiorella and Mr. McCool, prepared the proposed process in response to a request from Chair Johnson at the October Board meeting. Chair Johnson asked that a standardized process be developed, that it be included in the *Bylaws*, and that it be determined if the terms of elected members could be staggered.

Beverly Haverstock, General Counsel, presented the proposed process. Following the presentation, Ms. Read pointed out that the proposed process accomplished standardization and that it is

written as Section 1.4 of the *Bylaws*. Faculty and staff members of the Board statutorily have three-year terms, and all of the current faculty/staff representatives' terms end on October 13. Thus, their terms can not be staggered.

Discussion of the proposed process focused on whether or not elected members of the Board should be permitted to serve simultaneously on a college's local board of directors. The concern was that this created a conflict of interest or the appearance of a conflict of interest. Mr. Underwood said that as Student Government President at Prestonsburg Community College, he automatically has a seat on the local board of directors and that in his opinion this creates no conflict of interest. He also questioned why students could not be reelected since faculty and staff representatives to the Board can be reelected. Ms. Haverstock explained that the student's term is prescribed by statute. Chair Johnson said that several appointed Board members were required to give up seats on local college boards when they accepted appointments to the Board of Regents. She added that it was an oversight that this was not included in the initial election process approved by the Board in 1997. Mr. Beasley said that he had to resign from two state boards to accept the appointment to the Board of Regents, and including the conflict of interest statement in the proposed election process would prevent problems in the future. Ms. Littrell commended Mr. Underwood for wanting to be so involved in his community, but that it is important that individuals make a commitment to one board. She added that a conflict of interest may not actually exist; but if the public "perceives" a conflict, then it does exist.

Mr. Beasley asked how the process for the faculty/staff elections would change as the colleges consolidate or merge. Chair Johnson replied that she did not think the consolidation of functions, services, and programs through a memorandum of agreement affects the process.

Ms. Fiorella said that steps should be taken to ensure that persons employed jointly by the two branches are included in the election process.

Chair Johnson requested that Board members continue to think about the proposed election process and be prepared to recommend action at the February Board meeting.

Consolidation Efforts

Dr. McCall presented an update on community-driven consolidation efforts. A summary follows:

- KCTCS as a System continues to focus on *Kentucky's 2020 Vision*, as did the *Board's Resolution on Consolidation*, the *KCTCS Vision, Mission, and Values*, the *CPE Action Agenda*, and HB 1. Regarding efforts to consolidate functions, services, and programs, the focal point is that the efforts are “community-driven.”
- The operational definitions of functions, services, and programs are the following:
 - Function—A process designed to achieve a certain end-- usually involves behind-the-scenes operations and infrastructure. Personnel functions are examples.
 - Service—An activity designed to provide direct support and benefit to students/customers. Registration is an example.
 - Program—An instructional offering leading to specific knowledge, skills, and competencies for students and customers. A joint program in automotive technology is an example.
- The approval process for the consolidation of functions, services, and programs includes three stages: the Board's endorsement of the concept; a public information forum; and a memorandum of agreement. The MOA replaces the “consolidation plan” in Stage III for a number of reasons. The MOA
 - Aligns with the Board's *Resolution on Consolidation* and meets the Board's direction to move forward at a deliberate pace and with careful planning;
 - Meets Southern Association of Colleges and Schools (SACS) and the Council on Occupational Education (COE) accreditation guidelines and simplifies the re-accreditation process for the colleges;
 - Meets the intent of House Bill 1;
 - Provides a framework and realistic timeline to address System issues such as the equalization of tuition;
 - Allows all institutions to work in some type of consolidation effort with their sister institutions;
 - Provides for co-equal partnership and removes barriers;
 - Ensures joint registration and dual enrollment;

- Provides seamless integration of programs and services, including one-stop workforce and economic development centers; and
- Provides structure, flexibility, and responsiveness to the communities; accountability; and enhanced access.
- The MOA must specify the colleges involved, the agreement period, purpose, goals, change and renewal provisions, shared functions, services, programs, and an evaluation plan. In response to a request from the Board at its October meeting, Dr. McCall referenced an evaluation check sheet for reviewing MOA proposals. Criteria include evidence of community support; change and renewal provisions; compliance with accreditation requirements; level of collaboration; personnel considerations; evaluation process; and whether or not services for students, employers, and citizens of the Commonwealth are enhanced. The enhancement of services is the primary reason for using a MOA.

Ms. Read thanked Dr. Newberry for his work on the MOA approach and emphasized that it meets the intent of House Bill 1. HB 1 encourages the colleges to be more efficient and to collaborate, and the colleges and System must communicate the benefits of using the MOA to the communities.

*Resolution on
HB1*

MOTION: On behalf of the Executive Committee, Ms. Read moved that the Board adopt a *Resolution Supporting House Bill 1*.

Ms. Read explained that the Board has adopted a *Strategic Plan* that addresses the mandates assigned to KCTCS in HB 1, and implementation of that *Plan* should continue. In view of the upcoming 2000 General Assembly, it is important for the Board to assert its support of HB 1 as it pertains to KCTCS without revisions or amendments for the 2000-2002 biennium. Ms. Read distributed copies of the draft *Resolution Supporting House Bill 1* that the Executive Committee recommended.

VOTE: The motion passed unanimously.

*ACADEMIC
COMMITTEE*

Dr. Hanel presented the Committee's report.

*Elizabethtown
Technical College*

RECOMMENDATION: That the Board approve an Associate in Applied Technology (AAT) degree program in Welding Technology for Elizabethtown Technical College (ETC).

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

Dr. Hanel said that ETC already offers an AAT program, and thus the Welding Technology program would not require approval from CPE. Mr. Banks asked if Elizabethtown Technical College would need a waiver to add the proposed program if the college were under the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*; and if a waiver were needed, would it be qualitative or quantitative. Also, he asked when the technical colleges would be under the same plan as the community colleges. Dr. Hanel replied that he did not have that information. Dr. James said that ultimately the technical colleges would be reviewed for waivers in the same way as the community colleges, but that data are not available for making that assessment. CPE has indicated that KCTCS will have to ensure that all of its colleges are in compliance. Chair Johnson asked Dr. McCall to inform the Board at its February meeting about the time frame for including the technical colleges in the *KY Plan*.

Mr. McCool commended Tim Turner, welding instructor at ETC, for his leadership in helping Kentucky become nationally known for educational programs in welding. ETC will be the first college in the state to offer a degree in welding. Ms. Read said that the Academic Committee is very excited about the welding program as it is in alignment with national skills standards, and meeting skills standards is one way that Kentucky can be recognized nationally.

VOTE: The motion passed. Mr. Banks abstained from voting.

*Laurel Technical
College*

RECOMMENDATION: That the Board approve submission of the AAT degree program in Medical Office Technology for Laurel Technical College (LTC) to CPE.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

Dr. Hanel pointed out that program includes five options rather than four as stated on Page 52 in the Agenda Book. As the proposed program would result in the offering of a new credential at LTC, approval by CPE is required.

VOTE: Based on a roll call vote, the motion passed. Mr. Banks abstained from voting.

Somerset Technical College

RECOMMENDATION: That the Board approve submission of the AAT degree program in Medical Office Technology for Somerset Technical College to CPE.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

VOTE: Based on a roll call vote, the motion passed. Mr. Banks abstained from voting.

Somerset Technical College

RECOMMENDATION: That the Board approve submission of the AAT degree program in Industrial Maintenance Technology for Somerset Technical College to CPE.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation.

During the discussion, Mr. Banks said that he wanted to explain his position and vote on each of the new program proposals. The System must get serious about equal opportunities in postsecondary education. Steps should be taken to ensure that none of the colleges need a waiver because they are making education accessible to everyone.

VOTE: Based on a roll call vote, the motion passed. Mr. Banks abstained from voting.

Dr. Hanel expressed his appreciation to Dr. James and representatives from the colleges who attended the Academic Committee meeting the previous day. He reiterated that members of the Committee review and discuss thoroughly each program and that the well-written proposals make the Committee's job easier.

Candidates for Degrees

RECOMMENDATIONS: That the Board approve the awarding of associate degrees to the community college candidates that have met all requirements for the associate degree programs approved by the KCTCS Board, with the degrees to be awarded upon certification that the requirements for those degrees have been satisfactorily completed.

MOTION: On behalf of the Academic Committee, Dr. Hanel moved that the Board approve the recommendation.

On May 13, 1999, the first KCTCS degree was conferred on Travis Todd who graduated from Ashland Community College with an AAS in Law Enforcement Technology. Now, six months later, seventeen students are candidates for KCTCS degrees. The candidates are from Ashland, Henderson, Prestonsburg, and Southeast Community Colleges.

VOTE: The motion passed unanimously.

MOTION: That the Board approve the awarding of associate degrees to the community college candidates that have met all requirements for associate degree programs approved by the University of Kentucky Board of Trustees, with the degrees to be awarded by the University upon certification that the degree requirements have been satisfactorily completed.

VOTE: The motion passed unanimously.

*Candidates for
Diplomas*

RECOMMENDATION: That the Board approve the technical colleges' candidates for diplomas, with the diplomas to be awarded by KCTCS upon certification that the requirements have been satisfactorily completed.

Dr. Hanel added the names of Doug Jones, Celicia Madison, Renai Pardue, Renee Stewart, and Samantha Redmon, December 1999 Bowling Green Technical College graduates in Sonography, to the list in the Agenda Book. Those names were inadvertently omitted from the list in the book.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board approve the recommendation, including the five named students from Bowling Green Technical College.

VOTE: The motion passed unanimously.

EEA COMMITTEE

Ms. Littrell presented the report of the Efficiency, Effectiveness, and Accountability Committee.

*Policy on
Institutional
Effectiveness*

Ms. Littrell reported that Committee members participated in a productive workshop in October on institutional effectiveness, accountability, and quality indicators. The workshop included work on a proposed *Policy on Institutional Effectiveness*. A draft

of the policy was included in the Agenda Book on Page 98. The Committee will ask the Board to take action on the proposed policy at the February meeting.

Ms. Littrell distributed copies of the book, *The Effective Board of Trustees* by Richard Chait, Thomas Holland, and Barbara Taylor. Gordon Davies, President of the Council on Postsecondary Education, suggested during the workshop that it would be a good book for Board members to read. Chair Johnson added that Dr. Davies was an excellent leader/facilitator for the workshop.

*FINANCE
COMMITTEE*

Mr. Banks, Vice Chair of the Finance Committee, presented the report.

Personnel Actions

RECOMMENDATION: That the Board ratify the personnel actions as listed on Pages 105-110 in the Agenda Book.

Dr. Gosnell, Vice President of Internal Affairs, reported to the Finance Committee that all of the personnel actions on the list met KCTCS policies and the Equal Employment Opportunity and Affirmative Action guidelines.

MOTION: On behalf of the Finance Committee, Mr. Banks moved that the Board approve the recommendation.

Dr. Hanel pointed out that on Page 109 of the list, the ending date of employment for Christopher Robin should be 6/30/00 rather than 6/30/99.

VOTE: The motion passed unanimously.

*Audit for FY
1998-99*

RECOMMENDATION: That the Board approve and accept the financial audit report for the 1998-99 fiscal year.

Mr. Banks reported that representatives of Deloitte and Touche, a firm of certified public accountants, presented the audit to the Finance Committee. They reported that the financial statements for the System present fairly, in all material respects, the financial position of KCTCS as of June 30, 1999. The changes in its fund balances and its current funds revenues, expenditures, and other changes for the year ended in conformity with generally accepted accounting principles.

MOTION: On behalf of the Finance Committee, Mr. Banks moved that the Board approve and accept the financial audit report for the 1998-99 fiscal year.

Dr. McCall introduced Jim Carpenter and Bernard Backert of Deloitte & Touche. Mr. Carpenter described the audit report as “clean and unqualified” which means that the financial statements present fairly in all material respects the financial position and the results of operation of the System.

Mr. Backert presented the KCTCS Balance Sheet dated June 30, 1999. Total assets amounted to almost \$471 million, with about 75 percent in property, plant and equipment. Current funds assets amounted to about \$38 million. Claims against those assets, or liabilities, amounted to about \$18 million. The ratio of current fund assets to current fund liabilities is a little better than 2:1. Rating agencies and accreditation agencies look at the current funds ratio when determining the financial health of an institution.

Bonds payable and vendor financing agreements payable represent long-term debt, and the total of those is about \$95 million. The ratio of the System’s total long-term debt to the total fund balances is .27 to 1.0. That is a low debt to equity ratio for an institution of higher learning, and the System has some capacity for additional borrowing. In summary, the Balance Sheet shows that the System’s financial condition was very strong on June 30, 1999.

Mr. Backert said that the auditors worked with information coming from the University of Kentucky for the community colleges, data generated by the state’s accounting system for the technical colleges, and information generated by KCTCS. To be able to access all of this information speaks highly of the System’s financial and accounting staff. Mr. Carpenter reported that he and Mr. Backert received excellent cooperation from KCTCS staff, and this enabled them to complete the audit on time.

Chair Johnson recognized the following KCTCS personnel for their leadership and assistance with the audit: Sandy Gubser, Vice President of Finance; Jim Byford, Executive Director of Budget and Planning; Wendell Followell, Budget Director; Doug Roberts, Director of Budget Analysis and Financial Planning; Sandy Adkins, Director of Accounting; Gary Dean, Executive Director of Business Affairs; Brenda Jones, Accountant; and Roberta McCann, Staff Assistant.

VOTE: The motion passed unanimously.

*Quarterly Financial
Report*

Mr. Banks said that based on the report presented by staff at the Finance Committee meeting revenues are slightly over projections while expenditures are on target with projections for the first quarter of the 1999-2000 fiscal year.

*COMMUNITY-
DRIVEN
CONSOLIDATION
EFFORTS AT
OCC & OTC*

RECOMMENDATION: That the Board endorse the development of a memorandum of agreement for the consolidation of functions, services, and programs of Owensboro Community College (OCC) and Owensboro Technical College (OTC) and authorize the institutions to move to Stage II of the process.

Dr. McCall introduced Jackie Addington, President of OCC; Bill Chandler, Chair, OCC Board of Directors; Sandra Appling, Interim Director, OTC; and Fred Reeves, Interim Director, Owensboro Chamber of Commerce.

A summary of the group's presentation follows:

Dr. Addington said that over the last two and a half years, OCC and OTC have been involved in a number of activities that led to this stage. Examples of activities include the integrated Office Systems program, the computer network system provided by OCC for OTC, joint search committees, joint grant development, joint schedule of classes, the *Training Connections* booklet published by the Center for Community and Workforce Development, and the joint Agricultural Technology Program. The community support for combining the functions, services, and programs of the community college and the technical college is strong; but there are faculty members on both campuses that are concerned about the colleges losing their traditional mission. This is being monitored through clear and open communication. The action taken by the Board of Regents in April 1999 allowed the colleges to do things that the community has been wanting for a long time. Following the Board's *Resolution on Consolidation*, the colleges named in a joint venture Staff Regent Cindy Fiorella as the Director for the joint Center for Community and Economic Development. Dr. Addington said that the selection process for membership on the transition teams was voluntary so that persons could choose to be involved. All of the teams have been meeting extensively.

Ms. Appling said that it is important that the people whose lives are invested in this endeavor have an opportunity to show the Board their support for the consolidation efforts. She introduced Jim Wathen, a faculty member from the Daviess County Campus, and Keith Boarman, a faculty member from the Owensboro Technical College campus.

The Owensboro community has spoken loudly that they need to have responsiveness from the colleges, and the colleges can provide it through collaboration and the consolidation of functions, services, and programs. Through these efforts, the colleges can be responsive to all Owensboro citizens--the taxpayers, the students, the faculty, the staff, businesses, industries, and others. Also, the colleges can be more cost efficient. Faculty and staff do have some concerns, and the role of the director and president is to work through the transition issues and to provide leadership to resolve them. People who are empowered will step up to the plate and hit a "home run." Ms. Appling said that as Director she would ensure that people have direct, honest communication about the consolidation efforts and that the process is carried out with integrity. She added that she is a product of technical education and understands the concerns of the students, especially related to transferability of courses and seamless education. In closing, she referenced the alliance the college has with the high school system in Owensboro and the new programs that are being developed. Owensboro is going to be breaking new ground by providing the education that students need from preschool through graduate school.

Dr. Chandler said that he had been associated with the community college and the technical college for twenty-five years of his career as a secondary teacher, principal, and superintendent. He focused on the support of the community and the region for the two colleges and expressed his excitement about KCTCS and described the consolidation efforts as long overdue. It takes dynamic leadership for change to occur. He assured the Board of Regents that they have the support of the OCC Board of Directors, OTC Advisory Board, the OCC Foundation, the Owensboro-Daviess County Chamber of Commerce, Skills, Inc., the Mayor, and City Commissioners. Representatives of the Chamber of Commerce are working with industries in the Owensboro area to find out their needs. The colleges exist so they and the community can serve the needs of industries, the students, and the entire community. In closing, Dr. Chandler expressed his appreciation to Dr. McCall, Dr. Bird, and Dr. Newberry for their support--every time the community has called, these individuals have responded.

Mr. Reeves brought greetings to the Board from the Owensboro-Daviess Chamber of Commerce. He said that in 1994 he was part of a group of business, community, and economic development leaders that visited Greenville Technical College in South Carolina. He learned that South Carolina had a better delivery system than Kentucky, and that visit generated great interest in

having a similar arrangement between the community college and the technical college. He and others quickly learned that would not happen under the system then in place and with the two institutions being in different bureaucracies. The following year, Mr. Reeves visited Tupelo, Mississippi, a community that had more jobs available than people. He and others knew that changing the Kentucky system would be a monumental task and that a single community could not do it. He praised Governor Patton for his extraordinary leadership in deciding to change the way community colleges and the Kentucky Tech System operate in the state.

Mr. Reeves said that in 1997 and 1998, workforce development was identified as the preeminent issue for the Owensboro community to address. The community and the Chamber of Commerce struggled to determine what could be done as the “system” did not allow the local colleges to be responsive even though they wanted to be responsive.

Three weeks ago the Chamber had a 1999 planning retreat; and for the third consecutive year, the Chamber’s Board identified workforce development as the preeminent issue. It was four times greater than any other issue. The community knows how important workforce development is for success. Mr. Reeves said that he could think of nothing more important than for OCC and OTC to move forward with the consolidation efforts. It is good for the business community and the faculty/staff of each of the institutions; but more importantly, it is good for the students. It will enable them to gain the skills and education they need for meaningful jobs in the workforce. Those jobs will enable them to participate in the great economy and their families to enjoy the goodness of this country.

Mr. Reeves explained that the Chamber developed a partnership with the Citizens Committee on Education, the City Commission, and the Fiscal Court to move forward with developing a regional training coordinator. Funds were raised for the project. About the time the Chamber was going to advertise for the position, the KY WINS program was announced. Now, the Chamber and the KCTCS KY WINS program are working on this project. The city of Owensboro, the Daviess County Fiscal Court, and the Chamber of Commerce are bringing resources to the table to support the program and to develop a model that can be used in other communities and other states.

MOTION: Ms. Fiorella moved that the Board approve the recommendation. Mr. Underwood seconded the motion.

During the discussion, Ms. Littrell said that the Owensboro community is so enthusiastic and excited about the consolidation efforts, she wondered if it would be difficult to explain to the community the memorandum of agreement arrangement. Chair Johnson replied that it was her understanding that a memorandum of agreement allows the colleges to consolidate any number of functions, services, or programs. Dr. Addington said that it is important that the community understand that consolidation is happening, but in a different way.

Ms. Fiorella commented that Owensboro is a leader in the state in recognizing and committing its resources to education as that is key for the success of the community, both in economic development and in the personal and professional goals of its citizens. The community supports a quality, seamless education system for everyone. Change is always difficult, but the faculty and staff are committed to their community and the success of their students.

VOTE: The motion passed unanimously.

NEXT MEETING February 24-25, 2000, Owensboro

EXECUTIVE SESSION MOTION: Mr. Powell moved that the Board go into Executive Session pursuant to KRS 61.810 (1) (c)—Proposed or Pending Litigation and KRS 61.810 (1) (f)—Individual Personnel Matters. Ms. Read seconded the motion.

VOTE: The motion passed unanimously, and the Board went into Executive Session at 11:30 a.m.

OPEN SESSION The Board reconvened in open session at 12:00 noon. Chair Johnson announced that there was no action to bring before the Board as a result of the executive session.

LEGISLATIVE AGENDA By unanimous consent, consideration of the KCTCS legislative agenda was added to the Board's agenda as an action item.

Chair Johnson reminded Board members that they discussed the KCTCS legislative agenda during their development session on the previous day and that a legislative agenda brochure was included in the Legislative Handbook. The KCTCS legislative agenda is comprised of two components. The first component is the 2000-2002 CPE budget recommendation to the Governor and the General Assembly. The second component is the proposal to

consolidate under KCTCS the Governor's Commission on Fire Protection Personnel Standards and Education. Under that proposal, the commission would be joined with the KCTCS division responsible for fire and safety training.

During the discussion, it was noted that at its August 1999 meeting, the Board approved unanimously the KCTCS budget request to CPE; and the CPE budget recommendation to the Governor and the General Assembly includes KCTCS' budget request. Also, the CPE budget recommendation reflects priorities consistent with House Bill 1, and the Board adopted a *Resolution Supporting HB 1*.

MOTION: Dr. Hanel moved that the Board endorse the KCTCS legislative agenda as proposed by the KCTCS legislative action team. Mr. McCool seconded the motion.

During the discussion, Ms. Fiorella questioned the definition of "remedial and continuing education" as the term is used on the legislative agenda brochure. Dr. McCall replied that remedial education is education provided for students who are deficient in basic reading, writing, and mathematical skills. Students' skill levels would be determined through testing. Continuing education is the on-going delivery of instruction for business, industry, and professional criteria. Ms. Fiorella suggested that the words "and assessment" be added after the words "workforce training" in the second bullet under mission, and that "lifelong learning and enrichment activities" be added to the "remedial and continuing education" bullet. Mr. Burcham explained that the brochure was in draft form, so the revisions could be made.

VOTE: By a roll call vote, the motion passed unanimously.

Chair Johnson reminded Board members that the Executive Committee will represent the Board on legislative matters during the 2000 General Assembly and that all Board members are invited to become active on the Legislative Action Team. Those interested should contact Mr. Burcham.

Prior to adjournment, Chair Johnson congratulated Ms. Read and Mr. McCool on their election as officers for 2000 and said that she looks forward to working with them.

ADJOURNMENT

MOTION: Mr. Beasley moved that the meeting adjourn. Ms. Littrell seconded the motion.

VOTE: The motion passed and the meeting adjourned at 12:10 p.m.

February 25, 2000
Date Approved By
Board of Regents

(Signed February 25, 2000)
Martha C. Johnson, Chair
KCTCS Board of Regents

Bobby W. McCool, Secretary
KCTCS Board of Regents

Michael B. McCall
KCTCS President

KCTCS Board of Regents

Meeting Guest – December 3, 1999

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith Bird
Mr. Timothy R. Burcham
Dr. Candace Gosnell
Ms. Sandy Gubser
Ms. Beverly Haverstock
Dr. Jon Hesselden
Ms. Beth Hilliard
Dr. Judith James
Dr. Anthony Newberry

System Office Staff

Ms. Cyndi Ackley
Ms. Sandy Adkins
Mr. Bryan Armstrong
Mr. Jim Byford
Ms. Mary Kleber
Mr. Doug Roberts
Ms. Paulette Taulbee

College Presidents and Directors

Dr. Jacqueline Addington, Owensboro CC
Ms. Sandra Appling, Owensboro TC
Mr. Paul McInturff, Paducah TC
Mr. Ed McWhorter, Laurel TC
Mr. Neil Ramer, Elizabethtown TC
Dr. Carol VanHook, Somerset TC
Dr. Thelma White, Elizabethtown CC
Dr. Earl Whittrock, Northern KY TC

College Staff

Mr. Dexter Alexander, Somerset TC
Mr. Keith Boarman, Owensboro TC
Mr. Kevin Bradford, Laurel TC
Ms. Carol Evans, Cumberland V TC
Ms. Donna Logan, Laurel TC
Mr. Ruth Martin, Somerset TC
Ms. Lois McWorter, Laurel TC
Mr. Ron Tomlinson, Somerset TC
Mr. Tim Turner, Elizabethtown TC
Mr. Jim Wathen, Owensboro TC

Others

Mr. Bernard Backert, Deloitte and Touche
Mr. Jim Carpenter, Deloitte and Touche
Mr. Scott LeCates, AFT
Mr. Lonnie Harp, *Courier Journal*